



Heritage Center Advisory Board Meeting  
April 23, 2014

**AB Members Present:** Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Pete Wright

**AB Members Absent:** Greg Waldron, Rod Young

**City Staff Present:** Susan Gregory, Director;  
April Callaway, Office Administrator Supervisor

**Guests Present:** None

**Call to Order:** Erich Mille called the meeting to order at 10:30 a.m. and welcomed everyone.

**Minutes:** The March 26, 2014 minutes were approved on a motion by Charlotte Cox and seconded by Jenny Martin.

**Special Recognition:**

Director Gregory wanted to acknowledge and thank those board members and other participants that assisted with the strategic planning meeting.

**Citizen Comments:** None

**Committee Reports:**

A. Yard Sale and Car Show

Betty Rodgers, our committee chair, had no information to impart to the board today. She is meeting with her committee on Thursday, May 1<sup>st</sup> at 11:00. We will be able to store items for the yard sale after Memorial Day. Please save items until then. We will have the list of hours that we need volunteers for at the May advisory board meeting.

**Unfinished Business:**

A. Senior Center Accreditation

We have been assigned a site visit reviewer and have mailed the Accreditation binder off. Just waiting for our scheduled review date.

B. Visit Community Businesses

No businesses visited this month. Reminder to request a business card from the person you speak with to give to Director Gregory for a follow-up contact.



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**New Business:**

A. Pool Room

The question was asked if there is a plan to move the billiard tables to a different room. Any change will be done at least six months or more in the future. The floors will need to be refinished and there are budget considerations also involved.

**Director's Report:**

Director Gregory reported that the Mayor's budget has gone to the City Council and it includes capital improvement money for a new vehicle. We are looking to purchase a 14-passenger van which doesn't require a driver with a CDL. Although the total number of passengers will be less, we'll schedule a trip for two different days. The funds will be available on July 1<sup>st</sup>. We will also be able to open up transportation to and from the Center for Murray residents. Our hourly staff budget wasn't increased, so we will probably look into a volunteer driver program.

We have our Mother's Day Tea coming up on Tuesday, May 6<sup>th</sup>. The Summer Family Concert begins on June 9<sup>th</sup> with Bluegrass music. The Breakfast Café starts Monday, June 16<sup>th</sup>. We are looking for volunteers to help with the breakfast from 9-12 on Mondays during the summer.

Steve Hirasi is writing up the summary from our Strategic Planning meeting this week and should have it available for review next month.

The Heritage Center's Health and Fitness Fair is scheduled for Wednesday, May 28<sup>th</sup>. We will have our Advisory Board meeting one week earlier on the 21<sup>st</sup>.

CDBG allocated \$25,000 toward the expansion of the smoking room. We need \$140,000 for the entire project. We will continue to request money from other sources; such as, from our 2015-16 budget, capital improvement funds, and additional CDBG money. If there still are insufficient funds, then we'll request the funds be reallocated for other needed projects around the Center (i.e. painting, carpet, or replace heating or air conditioning units).

We need to create a small committee to review the Heritage Center scholarship applications. Charlotte Cox, Brenda Clausen, and Pete Wright have agreed to be on this committee.

Director Gregory has a flyer regarding the Center being part of Smith's Community Rewards.

The next regular board meeting will be held on **Wednesday, May 21, 2014 at 10:30 a.m.** There being no further business the meeting adjourned at 11:33 a.m. on a motion by Erich Mille and seconded by Kathy Houston. Minutes recorded by April Callaway.